



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HUACHUCA
2837 BOYD AVENUE
FORT HUACHUCA, AZ 85613-7011

OCT 30 2013

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy 14-048- Supervision of Minor Children on Fort Huachuca

1. References.

- a. Army Regulation (AR) 608-18, Army Family Advocacy Program,
- b. AR 608-75, Exceptional Family Member Program (EFMP),
- c. AR 608-10, Child Development Services,
- d. Department of Defense Instruction (DODI) 6060.3, School- Age Care Programs,

2. Purpose. To provide guidelines for supervision of children at Fort Huachuca, Arizona.

3. Applicability. This policy applies to persons who enter Fort Huachuca, all personnel assigned to Fort Huachuca, United States Army Garrison- Fort Huachuca, family members and tenant activities.

4. Background.

a. While realizing that safeguarding children is primarily a parental responsibility, DOD requires each installation to develop a child supervision policy that offers guidelines for parents and the community to achieve this task.

b. DA offers guidelines for establishing this policy, including creation of an installation team to develop a local policy that best meets the needs of Fort Huachuca.

5. Policy.

a. The Fort Huachuca guidelines for the supervision of minor children are based on the child's age and grade in school. The attached (Table 1) explains the level of supervision required for children and specifies the following:

(1) Children in the fourth grade and below require supervision at all times except as specified in Table 1.

(2) Children in the fifth grade (and at least 10 years old) are in a transitional year and may gradually begin to exercise self-care. If the parent or guardian believes the fifth grader is mature enough to exercise self-care, the child may exercise self-care up to 3 hours. While exercising self-care for any length of time, children are required to have ready access to an adult. Education by the parent or guardian on self-care and safety is highly recommended prior to and during the transitional period.

(3) Children in the sixth grade and above (and at least 11 years old) may be left alone for up to 6 hours, with ready access to adult supervision and intermittent contact with a supervisor. Children in these grades may baby-sit younger siblings. The completion of a babysitting course is highly recommended. Baby-sitters must have ready access to an adult in the event of an emergency.

(4) Children the eighth grade and above (and at least 13 years old) may baby-sit children other than siblings. Child and Youth Services (CYSS) will maintain a list of individuals who have completed the babysitting course. Parents assume all risk associated with selecting appropriate baby-sitters.

b. Table 2 provides conversions of ages to grades for home-schooled children.

c. Unless accompanied by a parent, guardian, or responsible adult - curfew for all dependents and guests under 18 years of age is 2300 hours during vacation periods, Friday and Saturday nights, and nights proceeding school holidays. Exceptions may be made for recognized school functions (Prom, away games, etc), Teen Programs, emergencies, or for individuals with proof of employment that require them to be out after curfew. During all other periods, dependents and guests under 18 years of age will be in their quarters no later than 2200 hours.

6. Special Provisions.

a. The provisions in this Policy Memorandum do not apply to children who, for whatever reason need closer supervision than is required by paragraphs 5 a-c above. Parents whose children, for whatever reason, need closer supervision than paragraphs 5 a-c of this Policy Memorandum requires, must take appropriate steps to ensure that their children are properly supervised.

b. Children who meet the criteria for the Exceptional Family Member Program, as defined in AR 608-75, require special supervision. These guidelines are to be modified in accordance with their special needs.

c. Children who are in the care of a certified Family Child Care (FCC) provider, who has entered into a contract with the children's parents for such care, will be supervised by the FCC provider in accordance with guidelines set forth in the AR 608-10, AR 608-18, and local procedures.

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d. Violation of this policy will not result in a Military Police referral to the Department of Social Work Services/Family Advocacy Program unless the incident in question violates applicable provisions of Arizona law.

7. Responsibilities.

a. Military and DOD civilian sponsors are responsible for the supervision, health, safety, and welfare of their family members and guests on the installation. Deliberate failure to provide adequate and reasonable care of minor children, including non family member guest, may result in adverse consequences for the sponsor. These consequences may include, but are not limited to, criminal prosecution, civil liability, and/or termination of housing privileges on the installation.

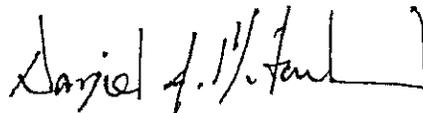
b. Child, Youth and School Services (CYSS) will maintain a referral list of registered babysitters who are thirteen and above and who have completed the babysitting course. The referral list does not involve any form of personal background checks. It remains the adult sponsor's responsibility to select sitters based on appropriate maturity, training and the specific needs of their own children. Parents assume all risk associated with selecting appropriate baby-sitters

c. CYSS will maintain list of resources and activities both on and off the installation that are available options for supervision.

d. Every member of the Fort Huachuca community is responsible for maintaining the highest possible safety standards. Each member should report information regarding known or suspected incidents of child abuse or child neglect. This is a matter of conscience and good faith and should be taken seriously. Reporting violations of Army Regulation 608-3 should be directed to the Military Police at (520) 533-3000.

8. Proponent. The proponent and point of contact for this regulation is the Directorate of Family and Morale, Welfare and Recreation, attn: IMHU-MW.

- 2 Encls
- 1. Table 1
- 2. Table 2



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Age or grade of child	Child Characteristics	May be left alone at home	May be left alone overnight	May be left outside unattended (playing)	May be left in a vehicle	May baby-sit siblings	May baby-sit others (besides siblings)
Newborn to age 4	Requires close supervision at all times.	NO	NO	NO	NO	NO	NO
Ages 5-9 years old	Children begin to explore their environment under supervision.	NO	NO	At playground (close to home) or with immediate access (sight or hearing distance) to adult supervision. K and 1 st graders (under 7) may not walk to and from school or other supervised activities alone. 2d through 5 th graders may walk to and from school and other supervised activities alone. K and 1 st graders may walk to events if accompanied by someone 7 YOA or older.	NO	NO	NO
Age 10 years old continue to require supervision	This is a transitional time for these children. They are accepting more responsibility, require more intermittent supervision.	For UP TO 3 hours. Must have access to indirect supervision (neighbor, checking with parent by phone).	NO	YES, with ready access to adult supervision.	Not more than 15 minutes and the keys MUST be removed.	NO	NO
Ages 11-13 years old continue to need intermittent contact with adult supervision	Children are approaching the adolescent years when there is need for increased responsibility. The amount of responsibility should be carefully evaluated.	For UP TO 6 hours, with ready access to adult supervision, intermittent contact with a supervisor.	NO	YES	YES	YES, babysitting course is highly recommended.	8 th graders (at least 13 YOA) who have reached their birthday may. Babysitting course is required. Parent or Guardians responsibility to select appropriate babysitter.
Ages 14-15 years old Parents are responsible for their children and their actions	Children continue to need to know how to access parents and guidance for emergency situations.	YES, parents are responsible for their children and their actions.	NO	YES	YES	YES, babysitting course is highly recommended.	YES - babysitting course is required. Parent or Guardians responsibility to select appropriate babysitter.
Ages 16-18 years old	Parents responsible for their children and their actions as long as family member status is maintained.	YES	YES, indirect supervision required *See below	YES	YES	YES, babysitting course is highly recommended.	YES - babysitting course is required. Parent or Guardians responsibility to select appropriate babysitter.

*- Indirect supervision plans include mandated checking in with a neighbor, emergency phone numbers of parents and emergency medical power of attorney.

AGE	5	6	7	8	9	10	11	12	13	14	15	16	17/18
GRADE	Kindergarten	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th

