



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HUACHUCA  
2837 BOYD AVENUE  
FORT HUACHUCA, ARIZONA 85613-7001

FEB 27 2015

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 15-065 Denial/Bar Waiver Review Committee

1. REFERENCES.

a. AD 2014-05, Policy and Implementation Procedures for Common Access Card Credentialing and Installation Access for Uncleared Contractors

b. AR 190-13, The Army Physical Security Program

c. HQDA EXORD 033-15, Installation Access Control and Reporting

d. CG Memorandum dtd 31 December 2014, Delegation of Authority – Bars to the Installation and Revocation of Driving Privileges

2. POLICY. The USAG Denial/Bar Review Committee will review all waiver requests for those person(s) who are denied access to Fort Huachuca IAW the above listed regulations and approve/disapprove waiver requests. The committee will also review and approve requests for waiving access requirements for special events occurring on the installation.

3. The Denial/Bar Review Committee will, at a minimum, comprise of:

Garrison Commander  
Garrison CSM  
Staff Judge Advocate  
Directorate of Emergency Services  
Army Community Services  
Installation Security Office

4. PROCEDURES.

(a) Each applicant who receives derogatory information IAW AD 2014-05 and AR 190-13 as a result of an NCIC III check will receive an Access Waiver memorandum. The memorandum outlines the procedural requirements to request a waiver. Upon return of a completed waiver request, either mailed or hand carried, a

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DES representative will review the request for accuracy and prepare it for the next scheduled review committee.

(b) The committee will review the request and determine if a waiver shall be granted. If a waiver is granted, the committee may grant full or partial access and place stipulations as to the level of access on the installation, to include limited length of time the applicant has access, limited hours, and limited locations.

(c) Upon review of a waiver request for special events IAW the above references: the committee will balance the request with the installation security concerns for granting access. If a waiver is granted, the committee will establish the scope of access granted. Any restrictions will be based on security considerations as dictated by the facts and circumstances.

(d) The committee will meet monthly or as directed by the Garrison Commander.

(e) The DES representative will maintain the minutes for each meeting and will be responsible for responding back to each customer the results of their waiver request.

5. PROPONENT. Directorate of Emergency Services, 533-3232.

1 Enclosure Denial Matrix

  
THOMAS A. BOONE  
Colonel, MI  
Commanding

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**CRIMINAL HISTORY/CRIMINAL INFORMATION IAW ARMY DIRECTIVE 2014-05  
CHARGED OR CONVICTED**

**< 5 YEARS      < 10 YEARS      > 10 YEARS**

determine that the individual presents a potential threat to the good order, discipline, or health and safety on the installation	DENY	DENY	DENY
The installation is unable to verify the individual's claimed identity based on the reasonable belief that the individual has submitted fraudulent information concerning his or her identity in the attempt to gain access	DENY	DENY	DENY
The individual has a current arrest warrant in NCIC, regardless of the offense or violation	DENY	DENY	DENY
The individual is currently barred from entry or access to a Federal installation or facility	DENY	DENY	DENY
molestation, production or possession of child pornography, trafficking in humans, drug possession with intent to sell or drug distribution	DENY	DENY	DENY
The individual has a U.S. conviction for espionage, sabotage, treason, terrorism or murder	DENY	DENY	DENY
The individual is a registered sex offender	DENY	DENY	DENY
The individual has a felony conviction within the past 10 years, regardless of the offense or violation	DENY	DENY	ALLOW
The individual has been convicted of a felony firearms or explosives violation	DENY	DENY	DENY
The individual has engaged in acts or activities designed to overthrow the U.S. Government by force	DENY	DENY	DENY
The individual is identified in the Terrorist Screening Database (TSDB) as known to be or suspected of being a terrorist or belonging to an organization with known links to terrorism or support of terrorist activity. When this capability becomes available to DoD, installation access control personnel will strictly follow the Federal Bureau of Investigation's published engagement protocols	DENY	DENY	DENY