



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY INTELLIGENCE CENTER AND FORT HUACHUCA  
FORT HUACHUCA, ARIZONA 85613-6000

ATZS-CG (37)

1 April 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 104 -- In/Around Mileage Entitlement While Attending TRADOC Schools at the US Army Intelligence Center and Fort Huachuca

1. References.

- a. Message, HQ TRADOC, ATCS, 081343Z Apr 99, subject as above.
- b. Message, HQDA, SAFM-RBA, 161530Z Nov 98, subject: Military Training Specific Allotment (MTSA).
- c. Joint Federal Travel Regulation (JFTR), paragraph U3510B4.
- d. Joint Travel Regulation (JTR), paragraph C2402B4.

2. All statements following pertain only to students TDY at the US Army Intelligence Center and Fort Huachuca (USAIC&FH) for the purpose of attending a TRADOC school. Per reference a, the daily in/around mileage entitlement, when authorized, consists of one round trip for classes and three round trips for meals. Unless changed by local policy, standard individual round-trip limit per references c and d is 30 miles per round trip or up to 120 miles per day.

3. Adequate dining facilities are available for all students; Statements of Non-Availability are rarely, if ever, issued. If students are utilizing off-post lodging or are billeted in MI Village, adequate dining facilities are within walking distance of lodging. However, students housed on-post in either the BOQ or Riley Barracks are not within walking distance for the morning and evening meals. Therefore, in/around mileage is required and authorized for two round trips per day for meals only for those students.

4. Government lodging is not always available; Statements of Non-Availability of Lodging are then issued on a case-by-case basis. If students are issued such statements, in/around mileage would normally be required to and from classes. In addition, students housed on-post in either the BOQ or Riley Barracks are not within walking distance of class. One round trip per day for classes is required and authorized only under those circumstances.

ATZS-CG

SUBJECT: POLICY 104 -- In/Around Mileage Entitlement While Attending TRADOC Schools at the US Army Intelligence Center and Fort Huachuca

5. Based on paragraphs 3 and 4 above, a maximum entitlement of 20 miles per day is hereby established that provides for:

a. Students housed in either the BOQ or Riley Barracks: one round trip per day for class and two round trips per day for meals

b. Students housed off post: one round trip per day for class

6. POC: Pat Gates, Budget Officer, ATZS-RMP, (520) 533-3122 or DSN 821-3122.

7. This memorandum supersedes USAIC&FH memorandum, ATZS-CG, 5 Aug 99, sab.

///original signed///  
JAMES A. MARKS  
Brigadier General, USA  
Commanding

DISTRIBUTION:  
US ARMY INTELLIGENCE CENTER AND FORT HUACHUCA,

CG	CDR				
AG	EO	IM	ME	RE	SO
AS	ES	IO	MI	RG	
BD	FD	IR	PA	RM	
CH	GB	IS	PR	RT	
CP	MW	JA	PS	TP	
DK	IG	JS	RA	UA	

CF:  
TRADOC (ATRM-A)

