



DEPARTMENT OF THE ARMY
 HEADQUARTERS, US ARMY GARRISON
 2837 BOYD AVENUE
 FORT HUACHUCA, ARIZONA 85613-7001

REPLY TO
 ATTENTION OF

ATZS-CDR (600)

6 August 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy--Open Door

1. All personnel assigned or attached to the US Army Garrison are entitled to meet with me on any issue, problem, or grievance. While I establish and sincerely support this policy, I prefer the chain of command be provided the first opportunity to resolve your issue, problem, or grievance.
2. Appointments may be scheduled through my secretary at extension 3-1562 or 3-1563.
3. The proponent of this policy is the Office of the Commander, US Army Garrison, Fort Huachuca.
4. This memorandum supersedes policy memorandum, USAG, ATZS-CDR, 19 October 1999, subject as above.

/s/ signed
 LAWRENCE J. PORTOUW
 Colonel, MI
 Commander, U.S. Army Garrison

DISTRIBUTION:

U.S. ARMY INTELLIGENCE CENTER AND FORT HUACHUCA,

CG CDR

AG	EO	IM	ME	QA	SO
AS	ES	IO	MI	RE	SM
BD	FD	IR	PA	RM	
CH	GB	IS	PR	RT	
CP	MW	JA	PS	TP	
DK	IG	JS	RA	UA	